

	<b>INTEGRATED ENVIRONMENT AND SAFETY MANUAL</b>	FIRST EDITION
		REV. 01 DATED 31/03/2014
<b>SECT 4_2S</b>	<b>Health and Safety Policy</b>	

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Rev.	Date	Description	Issue AD	Check AD	Approval Management
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## SECT 4\_2S Health and Safety Policy

REV. 01 DATED 31/03/2014

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### 1.0 - Purpose

The purpose of this section of the Integrated Environment and Safety Manual is to define the commitments and goals assumed by Carpad Spa with reference to **health** and safety so that a proper correlation can be given between what is already defined on the Safety Policy and the practical functionality of the company perceived from the goals set out by Management.

### 2.0 - Definitions

**The term Health refers to a "state of complete physical, mental and social wellbeing, not understood as simply not being sick". Health is considered a right and as such it is placed at the base of all other fundamental rights that are due to people and consequently to the various figures involved in each corporate activity.**

The term Safety refers to a "diligent approach" aimed at the safety of workers and is achieved thanks to the observance of a series of "obligations" by the various figures involved in each corporate activity.

In particular:

- Workers
- Planners, manufacturers, fitters, service men of machines and systems
- Employer in particular with reference to:
  - conditions on how to conduct own work
  - use of personal protective equipment.

### 3.0 - References

- Standard OHSAS 18001: 2007 Occupational Health and Safety Management Systems Specification
- Standards quoted by Legislative Decree 81/2008 Workplace Health and Safety - Complete Risk Assessment Document

### 4.0 - Field of application

All activities carried out at the premises of Carpad Spa and all the Corporate Divisions mentioned in the Sections of this Manual.

### 5.0 - General Principles

Safety, integrity of environments and comfort of the "company's setting" constitute the reference of Carpad Spa Management that traces back its willingness not to an abstract principle of respect for the health of own employees, but even the awareness that a favourable setting for people is an effective condition for activities to be carried out in a constructive manner.

Said goals require the progressive and continued improvement of the entire corporate system and is pursued through a "Work Plan" that will be prepared based on the following guidelines:

1. Remove the risk where technology allows proper technical intervention to handle potential "risky" situations
2. Make personnel aware and train them so that they can be aware of the potential risks associated with the activities; urge personnel to engage in conduct that is functional to "containing the risk"

3. Supervise and take authority in order to maintain proper conduct in order to contain "risks"
4. Search and implementation of initiatives with a perspective for continuous improvement".

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### 6.0 - Health and Safety Policy: statement

**Health** and Safety Policy of Carpad Spa is enclosed to this section of the Integrated Environment and Safety Manual.

Prerequisites include the commitment to pursue a policy for constant improvement of safety levels and removal of hazards.

Carpad Spa defines goals and safety programmes in line with the policy to be integrated with the production unit's operating management and corporate development plans and ensures that the **Health** and Safety Policy and respective management are included and taken as reference by each member of the organisation and that the system is supported by periodic and systematic training activities. The goals and targets are evaluated periodically and possibly reviewed.

### 7.0 - Distribution

The **Health** and Safety Policy Document must be disseminated and distributed at all levels of the organisation and to that end, an extract of the **health** and safety policy is handed out to each employee. Moreover, the document can be viewed outside of the organisation through notice boards according to the instructions provided in the Environment and Safety Communication Plan.

**The Health and Safety Policy is disseminated outside the organisation through information channels such as the company's website. Customers and suppliers visiting the premises of Carpad are provided with an informative brochure on the conduct to engage in order to minimise potential risks for safety.**

### 8.0 - Revision

The **Health** and Safety Policy Document is subject to periodic revisions following the review by management. This revision allows for the evaluation on the correctness and efficiency of the policy over time for the Company and the Safety Management System with a perspective for continuous improvement.

### 9.0 – Exhibits

**Health** and safety policy under a valid revision status.



## Health and Safety Policy of Carpad Spa: statement

The current policy for Health and Safety of Carpad Spa has as prerequisite the commitment to pursue a policy for constant improvement of own performance in workplace safety while minimising, where technically and economically possible, any negative impact towards persons during the course of their tasks.

In particular, the policy intends to accomplish the above through the following actions:

- ensure that own activities are conducted in accordance with current regulations and that conform to any signed code of business practices;
- ensure that each member of the Carpad Spa organisation knows and uses the defined PPE provided to employees in order to limit health hazards to people;
- implement and maintain an effective Workplace Safety Management System according to the requirements set out by Standard OHSAS 18001:2007, hence:
  - removing past health and safety risks;
  - periodically update the assessment of risks present in the company;
  - annually implement appropriate training programmes for staff;
  - define amelioration plans of service on workplace health and safety whose implementation must be evaluated on an annual basis;
- implement initiatives on awareness in order to promote attention of each member of the organisation, in particular with regards to the observance of rules defined for Workplace Health and Safety;
- define Health and Safety goals and targets annually and supplement them with the operating management of the production units and corporate development programmes;
- make sure that the Workplace Health and Safety policy and respective management system are understood and taken as reference by each member of the organisation and that the system can be supported with periodic, systematic training activities.

Managing Director  
Luigi Nicolin

Fontaniva, 31/03/2014